



ALKHAIR ENTERPRISES

The Source Of Your Workforce

Serving Since 1977

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Board Of Directors



Pir Badshah(Late)
Founder

Tariq Badshah
Chairman



Chairman's Message



AlKhair Enterprises (AKE OEP)

Pioneering Excellence in Recruitment and Staffing Solutions Since 1977

For over four decades, Al-Khair Enterprises has been a trailblazer in the Pakistani recruitment industry, specializing in providing skilled human resources across diverse sectors, including Construction, Retail Distribution, Hotel & Catering, Oil & Gas, IT, Telecommunications, Business Services, and Consultancy. Our global reach has enabled us to serve clients across the world with reliable, cost-effective, and flexible staffing solutions.

At **AKE**, we specialize in modern, sophisticated Recruitment, Consultancy, Visa Processing, and Staffing Solutions, tailored to meet the evolving needs of both our clients and candidates. Our commitment to transparency and customized service delivery has earned us a reputation for excellence.

Looking Ahead:

As we move forward, our primary focus is to continue fostering strong, trust-based relationships with our clients, built on mutual respect and consistent service delivery. We are dedicated to offering quick, reliable, and cost-effective solutions, ensuring that our human resource and management services meet the highest standards of quality.

Our Core Values:

- **Customer Satisfaction:** Ensuring a seamless, hassle-free experience for both clients and candidates.
- **Better Coordination:** Clear communication and a collaborative approach to solving challenges.
- **Long-Term Relationships:** Building lasting partnerships through trust, transparency, and dedication.

We remain steadfast in our commitment to delivering paramount services that help our clients thrive in an increasingly competitive global market.

Introduction

Al-Khair Enterprises (AKE) is a renowned manpower recruitment agency FOUNDED by Pir Badshah (LATE) and run by his son Tariq Badshah (Chairman), who himself is a qualified and experienced human resource professional. Hailing from an influential business group of high esteem and national repute together with a passion for excellence, the organizational structure of AKE has, therefore, emerged a strategic mix of innovations and creativities.

Established in 1977, AKE has been supplying proficient and qualified professionals of various disciplines e.g., engineers, doctors, technicians, IT and management professionals, skilled, semiskilled and unskilled manpower to various countries including Saudi Arabia, Middle East etc., from over four decades.

The company has upheld high standards of recruitment in line with the international standards. AKE has achieved a good reputation in the field of manpower recruitment within the country. This is evident from the fact that the company is the recipient of meritorious certificates and letters of appreciation from its valued overseas principals. It is a mark of satisfaction for the company that its manpower services have been appreciated, acknowledged and recognized by the overseas valued clients from time to time.

Legal Status:

Al-Khair Enterprises (AKE) is a licensed Overseas Employment Promoters having Licence # 0510/RWP issued in 1977 by the Ministry of Labour, Manpower and Overseas Pakistanis, Government of Pakistan. As an established and dynamic overseas manpower service provider, AKE ensures efficient and prompt supply of best possible manpower to its valued principals exactly complying with the laws and regulations of the Government of Pakistan.



Vision And Mission



Our Vision

Delivery of innovative recruitment solutions with a focus on honest, reliable, professional and unrivalled service levels that enables us to become partners with more clients.

Our commitment to innovation requires us to continuously capture creativity in local markets and replicate this. Our role is to develop, improve and expand our capabilities.



Our Mission

We are proud of committed to offering unrivalled opportunities which ensure we continue to offer our clients the continuity that is rare in an industry famed for high staff turnover.

Our focus on the creation of an environment that rewards intuition, innovation, hard work and creative flair helps us retain the very best people and drives us to reach new heights.



Our Recruitment Procedure

**Step 1:**

Requirements Capture
From our Clients

**Step 2:**

Documents Collection
Application from Applicants CV
Collection

**Step 3:**

Interview/Test
By our Clients/Employer

**Step 4:**

Selected Candidates Medical Test
from approved Medical Centers

**Step 5:**

Permission From Protectorates of
Emigrants Government of Pakistan

**Step 6:**

Visa Stamping
Process of the approved Candidate

**Step 7:**

Registration with Office of
Emigrants Government of Pakistan

**Step 8:**

Candidate deployment
schedule.
Candidates Travel Info
Provided to Our Client/Employer

OUR Services

Administrative Support:

Our Administrative Support Services handle personnel & data processing which support or facilitate the service programs of the agency; also work assisting an administrator through office management, clerical supervision, data collection and reporting, workflow/project tracking, etc.

Customer Care:

Our Customer Care Service Representatives handle customer complaints, process orders, and provide information about an organization's products and services.

IT Support:

Our IT technical support monitors and maintains the computer systems because organizations increasingly rely on computer systems in all areas of their data building, operations and decision-making processes.

Make effective use of print/electronic media as well as personal contacts for reliable search and selection of manpower with a strong focus on the employer's specific requirements.

Provide 'Best Value for Money' services to the employer and fulfill their urgent needs for manpower hiring, by utilizing our widespread connections all over Pakistan.

Assign qualified and experienced professionals from the organization to conduct and supervise the trade tests of various categories in our own reputed trade test centers.

Meet Our Team



Eng. Chaudhary Safdar
Director Operations



Eng. Shahzad Khan
HR/Admin Manager



Muhammad Azam Khan
Technical Supervisor

Trade Tests/Facilities



Appreciations and Testimonials

“

"i have found Al-Khair's team very sincere in their assignments and very fair and honest in manpower handling. I wish to continue business with Al-Khair Enterprises on long run. Best wishes for success."

Fazlur Rahman M. Faizi
ABSAR Co. - Riyadh (K.S.A.)"



”

“

"I have found Al-Khair's team very sincere in their assignments and very fair and honest in manpower handling. I wish to continue business with Al-Khair Enterprises on long run. Best wishes for success."

Fazlur Rahman M. Faizi
ABSAR Co. - Riyadh (K.S.A)



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Hospitality is outclassing, well organized, well disciplined and last but not the least personality of the Chairman is remarkable. There is always a room to improve so best of luck to Al-Khair's Team."

Hassan Rioz
M/s El Seif Engineering Construction
Company- Riyadh (K.S.A)



”

“

"i have found Al-Khair's teamfull of capabilities for supplying human capital. Our experience has been very pleasant and we look forward to healthy business relations with them."

Abdul Samad
Canon Engineering Industries LLG - Dubai
(U.A.E).



”

Our Honorable Clients

- King Faisal Military City - Khamis Mushyat
- M/s El Seif Engineering Construction Company - Riyadh
- Saudi Telecom Company - Riyadh
- M/s Suleman Al Rajhi Real Estate Investment Co. - Riyadh
- M/s Hassan Shayah Hathal Est - Riyadh
- A'abir Al Mwani For Custom Clearance & Transportation Est. -Jeddah
- M/s E & A Al Masad & Company - Riyadh
- M/s Ali Saad Haleel Al-Ussaimi - Taif
- M/s Raka Trading Holding Co. Ltd. - Riyadh
- M/s Al-Hanoo Contracting - Riyadh
- M/s Gaswa Support Co. Ltd. - Damam
- M/s Al Otabi Metal Fabrication Factory - Al-Jubail
- M/s Al Aali Company - Jeddah
- M/s star Inter national Contracting - Riyadh
- M/s Ahmad Al Harafi & Patiner Company - Riyadh
- I-Man Company - Riyadh
- M/s Bin Jarlah Est. - Riyadh
- Algihaz Holding - Riyadh
- Al Nafie Steel - Jeddah
- M/s Ijzala Trading Contracting Est. - Riyadh
- M/s Deerah Contracting Co. - Riyadh
- M/s Hamdan Al Muzain - Jubail
- M/s Hamdan Al Harbi - Jeddah
- TEAM TIME CO. (TTCO) - Jeddah
- M/S International Building System Factory CO.LTD- Riyadh,KSA
- M/S Astra Mining Company Ltd. -Riyadh
- M/S Yousif Al Hamdan al-Riyadh
- M/S Al Fozan Trading EST, Riyadh.
- M/S Saleh Al-Rasheed Co.LTD Riyadh
- M/S Al-Rayyan Establishment for Trading Contracting. Riyadh
- M/S Al-Rasheed Company- Riyadh
- M/S AL-HESAB GENERAL CONTRACTING EST. Riyadh
- M/S Al-RasheedCompany- Riyadh.
- M/S Al-Saeedan & Sons Co-Riyadh
- M/S AL-DAKHEEL Corporation & Co. Jeddah.
- M/S Al-Fahad Contracting Company- Riyadh.
- M/S AL-YARMOOK ENGINEERING CONSULTANT-RIYADH
- M/S ALLIED ENGINEERING -RIYADH

KSA



Our Honorable Clients

- National Food Products Company (NFPC) - Sharjah Al-Wasit Machinery Trading Establishment - Sharjah
- Al Marwan - Sharjah
- Oger Dubai LLC
- M/s El Seif Engineering Construction Company - Abu Dhabi & Dubai
- Al Ghurair Centre LLC
- Avis Rent A Car System - Dubai Galadari Ready Mix LLC - Dubai
- Khan Sahib Civil Engineering LLC - Dubai Enter Tyme FZE Steel Products - Dubai Muffdi Trading & Contracting Est. - Dubai
- Al Manader Contracting LLC - Dubai
- Swaadi & Shams Co. - Abu Dhabi
- Kokache Decoration & Contracting - Abu Dhabi High Look Contracting & General Maintenance - Sasco Air Conditioning Duct Industry - Abu Dhabi
- ESEC International Contracting LLC - Dubai
- Al-Addin Container Company - Dubai
- Galvanizing Services Est. LLC - Bur Dubai| Dubai Refreshment (PJSC) - Bur Dubai
- Magnum Security Services - Bur Dubai
- Canon Engineering Industries LLC - Bur Dubai
- Al Bakhiar Designs LLC - Dubai
- Loyal Building Contracting LLC - Dubai
- Aswan General Contracting Est. - Abu Dhabi
- Silver Coast Construction Boring LLC - Abu Dhabi
- Al-Mariah United Group - Abu Dhabi
- Tropicana Middle East Landscape LLC - Abu Dhabi
- First Security Group - Dubai
- MBM (Modern Building Maintenance Co. LLC) - Dubai
- Kingdom of Saudi Arabia (Government Entity)

UAE



Our Honorable Clients



QATAR

AAALCO Group of Companies - Doha
M/s El Seif Engineering Construction Co. - Doha
M/s Qatar Quality Company - Doha
M/s Abdullah Nasir Al Thani - Doha



BAHRAIN

Relay Engineering
Office 83, 8th Floor | GEMS Bldg, Bldg
737 | Road 1510, Block 115 | Bahrain
International Investment Park | HIDD,
Kingdom of Bahrain



TURKEY

AST İNSAN KAYNAKLARI ÖZEL İSTİHDAM
BÜROSU EĞİTİM DANIŞTIRMASI LTD.ŞTİ:
Bahçelievler District Cetin Emeç Street No: 58/1
Manavgat/Antalya



MALAYSIA

M/s Golden Frog Industries - Kuala
Lumpur
(SN BHD)
M/s Williams Precision Technology -
Kuala Lumpur (SDN BHD)
M/s Tatawa Industries (m) - Kuala Lumpur
(SDN BHD) | MIS LENACO



MUSCAT

Al Arab Contracting Company
M/s Tabet Enterprises

Specimen Letters

DEMAND LETTER

Al-Khair Enterprises
Overseas Employment Promoters
License # 0510/RWP
NO. 81/A, BLOCK ¼, IRAN ROAD, SATEELITE TOWN
RAWALPINDI-PAKISTAN 46300
TEL: 92 51 4852382
E-mail: alkhair_enterprises@hotmail.com, alkhair0510@gmail.com

Dear Sir,

In terms of Special Power of Attorney to Al-Khair Enterprises for ()workers, we hereby authorize to recruit the following personnel on the terms & conditions given below:

S. No.	Category	Req. No.	Basic Salary
1.			
2.			
3.			
TOTAL			

Terms & Conditions:

- Period of Contract (2) year renewable
- Free single status housing:
- Free food facility or food allowance:
- Free air passage (economy class):
- Free transport & medical facility:
- Annual leave:
- All the other Terms & Conditions are as per the Romanian Labor Law.

Best Regards,


POWER OF ATTORNEY

Al-Khair Enterprises
Overseas Employment Promoters
License # 0510/RWP
NO. 81/A, BLOCK ¼ IRAN ROAD, SATEELITE TOWN
RAWALPINDI-PAKISTAN 46300
TEL: 92 51 4852382
E-mail: alkhair_enterprises@hotmail.com, alkhair0510@gmail.com

This is to certify that the Al-Khair Enterprises (Overseas Employment Promoters) are our true & lawful attorney for the purpose of recruiting ()workers against the attached list & according to rules and regulations of Romania.

We also authorize them to sign the contract and documents and to arrange the workers passport and to send them to the Romania. Moreover, we authorize them to complete all formalities on our behalf as required by the Government of Pakistan.

Best Regards,




Government of Pakistan
Ministry of Overseas Pakistanis & Human Resource Development
Bureau of Emigration & Overseas Employment

Overseas Employment Promoter's Licence Renewal [Not – Transferable see rules 7 and 9(1)]


Licence No **0510 / RWP** issued on **20/05/1977**

authorizing Mr/Miss/Mrs **Muhammad Tariq Pirzada**

of Messers **Al-Khair Enterprises**



Whose photograph is affixed above, authorising him/her to engage in assisting persons to emigrate for the purpose of employment by obtaining or helping to obtain, for them the necessary passage from Pakistan, subject to the provisions of the Emigration Ordinance, 1979 (XVIII of 1979), and the emigration Rules, 1979, is hereby renewed for the period **01/01/2025** to **31/12/2027**



Director General
Bureau of Emigration & Overseas Employment
Ministry of Overseas Pakistanis & Human Resource Development
Government of Pakistan

Islamabad, **31/12/2024**
Dated the

Instructions and Conditions

- The licensee shall carry this licence on his person whenever engaged in any work under Emigration Ordinance, 1979, and the rules made thereunder and shall produce it on demand by a bonafide person including the emigrants' employers in foreign countries, and any official of the Government of Pakistan in Pakistan or abroad.
- Any licensee who causes, or assists in, the emigration of any person in contravention of the provisions of the Emigration Ordinance, 1979, or the rules made thereunder, shall be punishable in accordance with the law.
- Any violation of the Emigration Ordinance, 1979, or the rules made thereunder, shall render him liable to any one or more of the following measures:
 - Suspension of licence;
 - Cancellation of licence;
 - Forfeiture of security money in part or full, and
 - Prosecution in a court of law under the said Ordinance and the Rules.



ALKHAIR ENTERPRISES

The Source Of Your Work Force
Overseas Employment Promoters Lic. No. 0510/RWP

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